

<p>Meeting Record</p>	<h2 style="text-align: center;">Senior's Needs Assessment Focus Group Meeting</h2> <p style="text-align: right;">Wednesday, March 06, 2013 6:30 p.m.</p>	
<p>Facilitator and note taker:</p>	<p>Sue Lawther</p>	
<p>Attendees:</p>	<p>Kathy Macalister, Sue Lawther, Linda McKean, Mark Watson, Michelle Cary-Barnard, Melissa Deller</p>	
<p>Regrets:</p>	<p>Freda Cook, Phil Mitchell, Jan Mitchell, Judy Gaudin-Reise, Celia Brooks,</p>	
<p>Guests:</p>	<p>none</p>	
<p>Issue</p>	<p>Discussion</p>	<p>Action:</p>
<p>Opening Remarks</p>	<p>Sue thanked everyone for coming and opened the meeting.</p>	
<p>Review of Last Meeting's Action Steps</p>	<p>Review Action Steps from last meeting:</p> <ol style="list-style-type: none"> 1. Print off New Horizons reporting template and bring to next meeting 2. Continue working with WSS on intergenerational project 3. Review corridor wide STAR business plan 4. Forward Myth Buster ideas to Maria for column 5. Meet with Sally Calladine re logo redesign 6. Draft business card template 7. Draft strategic drivers and action steps 8. Review and edit downsizing guide categories and identify which category you want to work on 9. Contact Tourism Vancouver with a view to having a speaker about TED coming to Vancouver 2014 and 2015 (http://www.ted.com/) which is bigger than the Olympics in terms of drawing visitors to an area. They will be looking for volunteers ... and MAC might be a good source? 	<p>Done</p> <p>Ongoing</p> <p>Done</p> <p>Done</p> <p>On hold</p> <p>Done</p> <p>Tabled</p> <p>Done</p> <p>Done</p>
<p>New Horizons Grant Update</p>	<p>The official start date of our project noted on the last page of our signed agreement (Karl Leon, LMSDP Team Leader 2012/04/17) was 2012/05/15 with an end date of 2013/03/15, and the agreement stated "... please complete and submit the attached final report within two months of the project's completion."</p> <ul style="list-style-type: none"> • We need to finalize spending by March 15th, 2013 • We need to submit the attached Final Report by May 15th, 2013 • Team to review reporting format and come to next meeting prepared to complete the required form • We will also submit a Journal of our year with the grant monies documenting our challenges and successes <p>The intergenerational program has been slow to start, but the pilot is now set to start with 5 volunteers. The program is being run through WCSS in conjunction with Whistler Secondary School and as such all volunteers must sign a WCSS Waiver and undergo a Criminal Record Check. It is felt the program will grow by</p>	<p>Review reporting format in preparation for report completion at April meeting. Prepare ideas for Journal entry topics for April meeting. Be ambassadors for the Intergenerational program at WSS – word of mouth is best recruitment tool.</p>

	word of mouth ... many seniors feel they have nothing to offer ... and participation of the students in some social media training sessions (iPad, iPhone, digital photography, etc.) with seniors.	
Transportation Update	<p>The detailed business plan has been submitted by STAR and was circulated by e-mail to team members upon receipt.</p> <p>The report is detailed but is most important for the line items and identification of all the costs involved in the program. The actual numbers are not that important because each will change with community involvement. The cost per ride without any community support is on the high side, but with community involvement each of the costs can be significantly reduced, thus reducing the cost per ride. Subsidies can also be identified throughout the process that would assist low income riders.</p> <p>It is also clear that the initiative needs to include other sectors (not just the senior sector) of the Sea2Sky cohort to increase ridership and decrease costs (the more people who use the service, the lower the cost per ride). With this in mind, Squamish Savings are funding a needs assessment survey to identify ridership in other sectors including but not limited to medical need, low income need, families without cars, transient employees. The RFP for this study has closed, but the contract award has not yet been announced. Sadly, Marnie Simon was not able to submit a proposal due to illness so will not be in contention for this contract.</p>	
Lower Mainland Seniors' Forum	<p>Sue attended the second meeting sponsored by the United Way and facilitated by the Canadian Centre for Policy Alternatives BC Office held on February 27th at the Vancouver Public Library. Great meeting. The goal of this follow-up event was to create a facilitated but flexible/open opportunity for further discussion, planning and mobilization around seniors' issues, particularly in light of the upcoming provincial election. Participation was limited to 70, and it was a very productive forum which will lead, at the next meeting, to the design of a Taking Action on Seniors Care Report to be presented to the Provincial Government prior to election time and to be used throughout the election to bring attention to action steps needed to improve the lives of seniors who wish to age in BC. A "Working Paper" of sorts. Speaking as a coalition has greater impact than individual voices, and the emerging group can be contacted at bcseniors@policyalternatives.ca through project co-ordinator, Danny Li.</p> <p>A third meeting is scheduled for March if funds can be sourced (initial funding for the project has been used up!).</p>	
SNAP Report	<ul style="list-style-type: none"> ➤ Measuring Up Committee is working on a computerized listing of accessible services available in the community for residents and visitors alike. The listing will appear on the RMOW website, as well as Tourism Whistler. ➤ Good feedback from readers of the Silver Linings column so far. ➤ Snowshoeing has now become "Winter Walking". Very successful program with visitors joining local residents for many of the walks. ➤ Drop in numbers are varying depending on weather and ski conditions. The last Thursday of each month is now a pot luck lunch which is being well received. 	
MAC AGM	<ul style="list-style-type: none"> • Meeting venue is Our Lady of the Mountain Church Hall • Start time is 7:00 p.m. • Volunteers are needed for setup and take down; membership sign in; food and beverage prep; meet and greet. • Speaker invitation has been extended but no response as yet. Once the speaker has been confirmed, notices need to be posted throughout the community inviting the community at large • Ads to be placed in both local newspapers and documents to be 	<p>Send out volunteer sign up request to Board and Focus Group. Put ad in local papers. Advise on speaker status when confirmed.</p>

	circulated to members no later than March 25 th (2 weeks prior to date of meeting). Ads will go into the March 21 st edition of the papers ... ad deadline is March 18 th .	Circulate AGM documents on or before March 25 th .
Business Card Draft	Business card drafts were reviewed and feedback considered. A draft preference was chosen and when we have our new logo, cards will be printed on stock business card sheets for each team member and board member who wants them.	
Strategic Drivers and Membership Drive Action Steps	Tabled until next meeting due to absenteeism at this meeting.	
Downsizing Guide	General Discussion preceded sign up for each category as follows: 1. Financial : Celia and Mark 2. Residential : TBA (Jan and Phil??) 3. Legal : Michelle and Sue 4. Moving Process : Linda and Kathy 5. Emotional : TBA (Judy??) Bring draft ideas to next meeting for general discussion. Target date for full draft is June meeting.	Break out groups to meet and draft items to be included in each category (based on the Lifestyle Guide template format).
Action Steps	<ul style="list-style-type: none"> ✓ Review reporting format in preparation for report completion at April meeting. ✓ Prepare ideas for Journal entry topics for April meeting. ✓ Be ambassadors for the Intergenerational program at WSS – word of mouth is best recruitment tool. ✓ Send out volunteer sign up request to Board and Focus Group. ✓ Put ad in local papers. ✓ Advise on speaker status when confirmed. ✓ Circulate AGM documents on or before March 25th. ✓ Break out groups to meet and draft items to be included in each category (based on the Lifestyle Guide template format). 	All All All Sue Sue Sue Sue All
Set Next Meeting Date	The next meeting date was set for Wednesday, April 3, 2013 in the Outreach Room at <i>The Whistler Blackcomb Foundation Social Services Centre</i> at 6:45 p.m.	
<h2>Parking Lot</h2>		
1.	Nurse Practitioners in Whistler – a new model for gerontology?	
2.	How do Seniors age in place in a virtual community?	
3.	Is there a role for the group as a catalyst for support groups?	
4.	Library partnership potential?	
5.	Vehicle sharing of Adaptive Sports van – this could come into play with STAR initiative?????	
6.	Schedule follow up Town Hall meeting later in the year (2012)	

Next Meeting Takes Place....

Date	03 April 2013	Start	6:45 p.m.	End	8:00 p.m.	Location	Outreach Room, WB Foundation Social Services Centre (Spring Creek)
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