


Meeting Record

Senior's Needs Assessment Focus Group Meeting

Wednesday, April 03, 2013 6:30 p.m.

Facilitator and note taker:	Sue Lawther
Attendees:	Kathy Macalister, Sue Lawther, Linda McKean, Mark Watson, Michelle Cary-Barnard, Freda Cook, Judy Gaudin-Reise, Phil Mitchell (via Skype)
Regrets:	Jan Mitchell, Celia Brooks, Melissa Deller
Guests:	Jordan Sturdy

Issue	Discussion	Action:
Opening Remarks	Sue thanked everyone for coming and opened the meeting.	
Review of Last Meeting's Action Steps	<p>Review Action Steps from last meeting:</p> <ol style="list-style-type: none"> 1. Review New Horizons for Seniors' reporting format in preparation for report completion at April meeting. 2. Prepare ideas for Journal entry topics for April meeting. 3. Be ambassadors for the Intergenerational program at WSS – word of mouth is best recruitment tool. 4. Send out volunteer sign up request to Board and Focus Group. 5. Put ad in local papers. 6. Advise on speaker status when confirmed. 7. Circulate AGM documents on or before March 25th. 8. Break out groups to meet and draft items to be included in each category (based on the Lifestyle Guide template format). 	<p>completed</p> <p>completed</p> <p>ongoing</p> <p>completed</p> <p>completed</p> <p>completed</p> <p>completed</p> <p>ongoing</p>
What is important for Whistler Seniors	Open discussion with Jordan Sturdy, Liberal candidate for Sea 2 Sky Corridor.	
New Horizons Grant Reporting	The template was reviewed along with data collected to date. Journal topics were discussed and will be included in the supplementary report along with photos and newspaper articles. Submission date is May 15 th .	Sue to complete report and draft Journal.
Transportation Update	Margaret Forbes has been awarded the contract to work on exploring further health transportation issues and needs, funding and program opportunities. She will be chairing any Sea to Sky Health Transportation Meetings during her contract, and the next meeting is planned for the end of April.	Sue and Phil to attend meeting when scheduled.
SNAP Report	Tabled until Monday's AGM	
MAC AGM	<p>Quick review of task list:</p> <ul style="list-style-type: none"> ➤ Secretary (Kathy) ➤ Facilitator (Bruce) ➤ Housing report (Gord) 	

	<ul style="list-style-type: none"> ➤ SNAP report (Melissa) ➤ Refreshments (Michelle/Freda) ➤ Registration desk (Mark, Mark, Linda Jenkinson, Rosemary Cook) ➤ Meet and Greet (Judy) <p>Thanks to everyone for offering to help ... many hands do indeed make light work!</p> <p>Goal of increased membership through a Membership Drive will be introduced during President's report.</p>	
Seniors' Forum report	<p>Topics of concern were:</p> <ol style="list-style-type: none"> 1. Housing 2. Seniors' Centres 3. Home and Community Care 4. Income 5. Communication and Participation <p>and the group are preparing a policy report for each participating agency to use during the upcoming provincial election.</p>	Sue to circulate document when available.
Strategic Drivers and Membership Drive Action Steps	<p>Tabled until next meeting due to over run in time at this meeting.</p>	
Downsizing Guide	<ol style="list-style-type: none"> 1. Financial Requirements : Mark and Celia to report when Celia returns from vacation 2. Legal Requirements : Michelle and Sue to meet with Peter Shrimpton next week (he has been away on vacation) and will report at next meeting 3. Residential Requirements : Phil and Jan working on this in Palm Desert 4. Emotional Support / Continuity Requirements : Judy reviewed her thoughts and will draft and meet with Sue next week 5. The Moving process : Kathy and Linda were ON IT!! The team reviewed their summary and offered some suggestions. <p>General discussion brought to the table the thought to format the presentation as a flow chart or mind map rather than use a table format as we used for the Lifestyle Guide. Everyone thought this made a lot of sense, and Sue will draft a couple of samples to review at the next meeting.</p> <p>We have been approved as a recipient of a \$1000 grant from Ironman in exchange for manning a table on race day. Michelle and Freda will keep us posted on time, number of volunteers needed, and function.</p>	Bring drafts / revised drafts to the next meeting for review. Sue to draft some presentation templates for review at the next meeting. Michelle and Freda to co-captain Ironman table.
Action Steps	<ol style="list-style-type: none"> 1. complete report and draft Journal for New Horizons 2. attend S2S Transportation meeting when scheduled 3. circulate Seniors' Forum Policy document when available 4. bring drafts / revised drafts to the next meeting for review 5. draft some Downsizing Guide presentation templates for review at the next meeting 	<p>Sue</p> <p>Sue and Phil</p> <p>Sue</p> <p>All</p> <p>Sue</p>
Set Next Meeting Date	<p>The next meeting date was set for Wednesday, May 01, 2013 in the Outreach Room at <i>The Whistler Blackcomb Foundation Social Services Centre</i> at 6:30 p.m.</p>	
		

1.	Nurse Practitioners in Whistler – a new model for gerontology?
2.	How do Seniors age in place in a virtual community?
3.	Is there a role for the group as a catalyst for support groups?
4.	Library partnership potential?
5.	Vehicle sharing of Adaptive Sports van – this could come into play with STAR initiative????
6.	Schedule follow up Town Hall meeting later in the year (2012)

Next Meeting Takes Place....

Date	01 May 2013	Start	6:30 p.m.	End	8:00 p.m.	Location	Outreach Room, WB Foundation Social Services Centre (Spring Creek)
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